

REPORT TO: Safer Halton PPB

DATE: 14 November 2006

REPORTING OFFICER: Operational Director-Policy & Performance

SUBJECT: Performance Monitoring Reports for the 2nd quarter (2006/07)

WARDS: Boroughwide

1. PURPOSE OF REPORT

- 1.1 The departmental service plans set out what the services are planning to achieve and demonstrate how they contribute to the Council's strategic priorities. The service plans are central to the Council's performance management arrangements and the Policy and Performance Board has a key role in monitoring performance and strengthening accountability.
- 1.2 The 2nd quarter monitoring reports for the services that come within the remit of this Policy & Performance Board are available in both electronic and hard copy formats. These reports enable Board Members to scrutinise progress towards achieving the service objectives, milestones and performance targets contained in the 2006/07-service plans for the following:

Environment Directorate

1. Highways & Transportation
2. Environment & Regulatory Services

Health & Community Directorate

3. Health & Partnerships
4. Culture & Leisure

2. RECOMMENDED: That the Policy & Performance Board

- 1) Scrutinise service performance and progress towards achieving objectives and targets and raise any questions or points for clarification in respect of the information contained in the quarterly monitoring reports; and**
- 2) Highlight areas of interest and/or concern that require further information or action to be reported at a future meeting of the Policy and Performance Board where appropriate.**

3. SUPPORTING INFORMATION

- 3.1 At the last meeting the Board received a performance briefing paper that was intended to highlight aspects contained in the full versions of the monitoring reports (that were available electronically) that Members might wish to consider further. Although performance briefing papers will continue to be provided, the Board decided that hard copies of the quarterly monitoring

reports be made available to Members prior to the meeting. The performance briefing paper for the 2nd quarter is attached (*See Appendix 1*)

4. POLICY IMPLICATIONS

- 4.1 Any policy implications arising from emerging issues or key developments that will impact upon the service or any action required to address performance issues, will be identified in the respective quarterly monitoring report.

5. OTHER IMPLICATIONS

- 5.1 Any other implications associated with issues connected with the service will be identified in the respective quarterly monitoring report.

6. RISK ANALYSIS

- 6.1 The risk control measures associated with the service objectives that were initially assessed as having 'HIGH' risks are summarised in the quarterly monitoring reports to monitor their implementation.

7. EQUALITY AND DIVERSITY ISSUES

- 7.1 The actions identified arising from the Equality impact/needs assessments that are regarded as 'HIGH' priority for each service are in the Equality Action Plans and progress on their implementation is included in the respective quarterly monitoring reports.

8. REASON(S) FOR DECISION

Not applicable

9. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Not applicable

10. IMPLEMENTATION DATE

Not applicable

11. LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

Document	Place of Inspection	Contact Officer
Quarterly monitoring reports for:		
1. Highways & Transportation	Municipal Building 2 nd floor	Martin Holland Performance Management Officer
2. Environmental & Regulatory Services		
3. Culture & Leisure Services		
4. Health & Partnerships		